



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

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NYS WIC PROGRAM VENDOR BULLETIN

Title: Bank Designation and Email Confirmation

This is an important notice. Please have it translated.

Este aviso es importante. Haga que lo traduzcan.

Это важное сообщение. Пожалуйста, попросите перевести вам данную информацию

Đây là thông báo quan trọng. Xin vui lòng nhờ người chuyển ngữ tài liệu này cho quý vị.

Ovo je važna obavijest. Molimo da tražite da vam se prevede.

यह एक महत्वपूर्ण सूचना है। कृपया इसे अनुवाद करके रखें।

這是一項重要通告。請予以翻譯。

هذه ملاحظة هامة يرجى ترجمتها

זוהי הודעה חשובה. נא לתרגם אותה.

In order to ensure accuracy of our files, New York State (NYS) is requiring all WIC authorized vendors to provide current Bank account information and accurate email address.

All authorized WIC vendors are required to provide bank account information when completing the NYS WIC Vendor Application and to notify their Vendor Management Agency (VMA) in writing at least 30 days before any banking changes are made. Bank account information is provided to the VMA by completing a Bank Designation Notification. A vendor may have up to two WIC bank accounts: an account for deposit and an account for reimbursement. A separate Bank Designation Notification must be completed for each account. Original signatures are required and a voided check or bank letter must be attached to the Bank Designation Notification.

Vendors are required to provide an email address when completing the NYS WIC Vendor Application. As the WIC Program moves forward with electronic monitoring reports in 2016 and an electronic payment system in the coming years, vendors will be required to provide an email address for receiving information.

Please complete the attached forms with accurate information and mail them to your VMA.

If you have questions, please contact your VMA. Thank you for your participation in the NYS WIC Program.