



## Department of Health

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### NYS WIC PROGRAM VENDOR BULLETIN

Title: Changes to NYS WIC Vendor Monitoring

**This is an important notice. Please have it translated.**

Este aviso es importante. Haga que lo traduzcan.

Это важное сообщение. Пожалуйста, попросите перевести вам данную информацию

Đây là thông báo quan trọng. Xin vui lòng nhờ người chuyển ngữ tài liệu này cho quý vị.

Ovo je važna obavijest. Molimo da tražite da vam se prevede.

यह एक महत्वपूर्ण सूचना है। कृपया इसे अनुवाद करके रखें।

這是一項重要通告。請予以翻譯。

هذه ملاحظة هامة يرجى ترجمتها

זוהי הודעה חשובה. נא לתרגם אותה.

#### Changes to NYS WIC Vendor Monitoring

It is the responsibility of Vendor Management Agencies (VMAs) to conduct monitoring visits to ensure compliance with Program requirements, collect shelf prices of WIC-approved foods and formula, determine price reasonableness, and review and confirm the accuracy of information provided in the vendor application or vendor files. These monitoring visits are unannounced to the vendor.

**Beginning January 1, 2016**, if an authorized vendor fails a routine monitoring, VMA staff will conduct a second monitoring to follow up on the first failed monitoring. If the authorized vendor fails the second vendor monitoring, the VMA will terminate the Vendor Contract and recover the vendor stamp within 30 days.

Termination is the only action for which authorized vendors are allowed to request a Fair Hearing from the New York State (NYS) WIC Program. Reasons for terminating a vendor are:

- Two (2) consecutive failed monitoring visits
- Three (3) consecutive no-shows for mandatory training
- Failure to maintain all vendor authorization criteria throughout the Contract period
- Low volume of WIC checks cashed
- Prices for WIC foods are in excess of the average price

If you have questions about this information, please contact your VMA.

Thank you for your participation in the NYS WIC Program.

*This institution is an equal opportunity provider*