



VB #9 – July 2, 2014

**NYS WIC PROGRAM
VENDOR BULLETIN
Title: Revised Bank Designation Form**

This is an important notice. Please have it translated.

Este aviso es importante. Haga que lo traduzcan.

Это важное сообщение. Пожалуйста, попросите перевести вам данную информацию

Đây là thông báo quan trọng. Xin vui lòng nhờ người chuyển ngữ tài liệu này cho quý vị.

Ovo je važna obavijest. Molimo da tražite da vam se prevede.

यह एक महत्वपूर्ण सूचना है। कृपया इसे अनुवाद करके रखें।

這是一項重要通告。請予以翻譯。

هذه ملاحظة هامة يرجى ترجمتها

זוהי הודעה חשובה. נא לתרגם אותה.

As a NYS WIC authorized vendor, you must complete a Bank Designation Form to notify your contracted Vendor Management Agency (VMA) before changing your bank or your WIC bank account. The Bank Designation Form has been updated and a copy of the new version is attached for your use when necessary.

According to the terms of the NYS WIC Vendor Contract, vendors are required to notify their VMA in writing at least 30 days before changing WIC banks or WIC bank accounts. You must attach a voided check or letter from the bank to the Bank Designation Form confirming the bank name, account number and router number.

If you do not notify your VMA **BEFORE** changing your bank or bank account, the NYS WIC Program will **NOT** be able to pay you for the WIC checks you redeem.

Please review statement #3 of your NYS WIC Program Vendor Contract.

Also, please notify your VMA of any changes that occur as a result of your bank being sold or closed, as soon as possible.

If you have questions about this information, please contact your Vendor Management Agency.

Thank you for your participation in the NYS WIC Program.